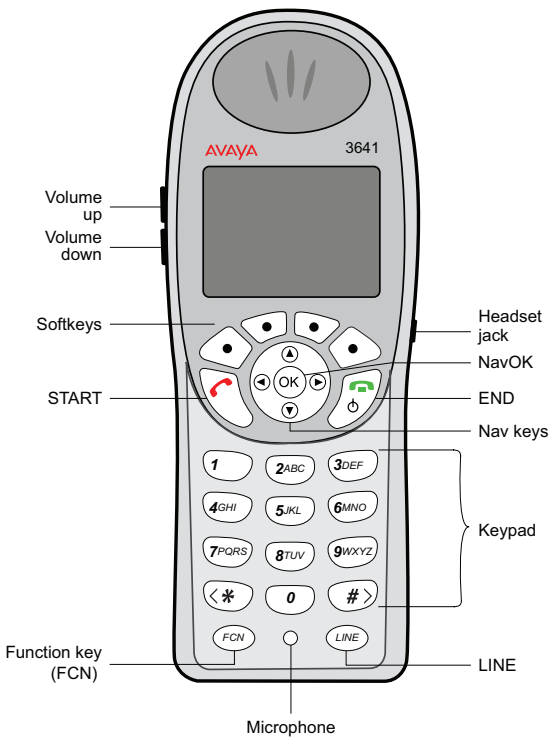
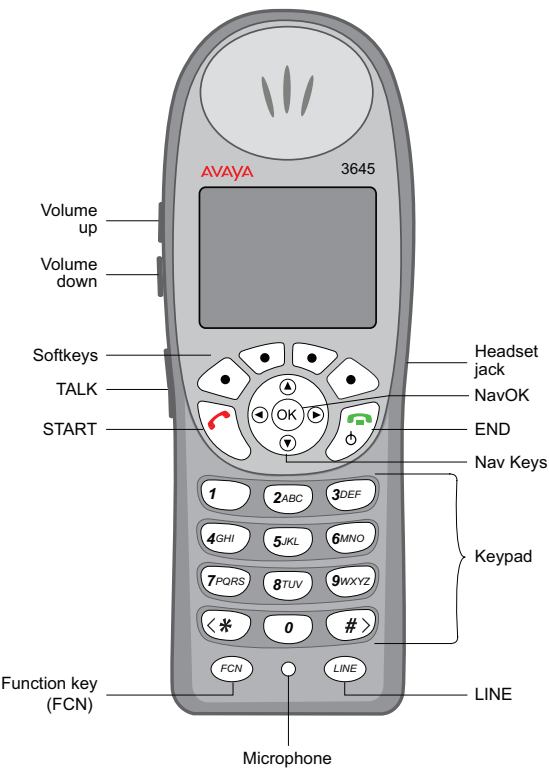


Avaya 3641 Wireless IP Telephone



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3641/3645 Wireless IP Telephone Quick Reference Guide

Basic Handset Operation Summary

The handset's Battery Pack must be fully charged before its first use. See the User Guide for full information. Place the handset into the charger for a minimum of two hours.

If you want to	Then
Remove the Battery Pack	Press down on the latch on the Battery Pack at the back of the handset and pull the Battery Pack towards you. The Battery Pack releases outward.
Replace the Battery Pack	Slide the lip of the Battery Pack into the bottom of the cavity. Push the top of the Battery Pack until it snaps into place. You should not have to force it into the handset.
Turn handset on	Press and hold the END key until two chirps sound.
Turn handset off	Press and hold the END key. One chirp will sound. If you are in a call, hang up first, then turn off the handset.
Unlock the keypad	Press the Unlk softkey, then # , to unlock the keypad.
Lock the keypad	Press the Cfg softkey then NavOK , to manually lock the keypad.
Make an internal call	Press the START key, wait for a dial tone, then dial the extension.
Make an external call	Press the START key, wait for a dial tone, then dial the number just as you would from your desk phone.
Select a line	If multiple lines are available, your handset will default to line 1. If a different line is desired, press LINE and the number key corresponding to the desired line. You will hear a dial tone.
Dial a number	Once you hear a dial tone, press the number keys to dial the number.
Answer a call	To answer a call, press the START key and hold the earpiece to your ear. You may also activate the speakerphone function or use a headset.
Answer a call on a second line	If you are on a call and hear subdued ringing, a call is coming in on a second line. The line number on the display will be flashing. To answer this call, put your first call on hold and press the LINE key, then the line number of the second call.
Answer with headset	Press any key (other than END) to answer a call when a headset is plugged in.
Silence while ringing	Press the END key to silence the ring.
Change the ring volume	Press the up/down volume buttons on the side of the handset during ringing.
Activate or deactivate the speakerphone	Press the Spkr softkey and speak towards the handset. Note that this feature may not be activated in your communication server.
Adjust the speaker volume	Press the volume up/down buttons on the side of the handset during the call.
Adjust the headset volume	Press the volume up/down buttons on the side of the handset during the call.
Place a call on hold	Press the More softkey and then press the Hold softkey.
Resume a held call	Press the LINE key followed by the line number key.
Mute the microphone	Press the More softkey and then press the Mute softkey.
End the call	Press the END key. Be sure to do this at the end of each call to return to the standby mode.
Change profile	Press the Prof softkey in standby mode and use the Nav keys to select a new profile. The selected profile is marked with an asterisk (*).
Display additional features	Press the FCN key while off hook to display additional features that have been customized for your communication server.
Turn on the backlight	The backlight comes on when any key is pressed or when there is an incoming call and stays on for 10 seconds. It turns off after 10 seconds if another key is not pressed within that period.

PTT Operation Summary

The PTT feature allows the Avaya 3645 handsets to operate in a group broadcast mode, where a single handset can transmit to multiple listeners, like a two-way radio.

If you want to	Then
Make a PTT call	To call on the default channel, from standby mode press and hold the TALK button. Wait for the display to show Transmitting and then hold the handset approximately two inches from your mouth and speak.
Respond to a PTT call	Press and hold the TALK button during the 10-second wait period.
End wait period	Press End .
Select a different PTT channel	Press and release the TALK button. Select a different channel from the list. Use the Nav keys or volume side buttons to highlight the desired channel. Press TALK to transmit.
End one PTT call and start another one	Press the END key to exit the PTT call. Press and release the TALK button and select a different channel from the list. Press and hold the TALK button to begin transmitting on the different channel.
Receive a PTT call while in a telephone call	Press the END key to end the telephone call. Now you can hear the PTT call.
Transmit on the priority channel	Press and release the TALK button. Select the priority channel from the list. Press and hold TALK , then speak.
End a PTT call	Press the END key to exit the PTT call.
Change PTT volume	Use the Up and Down volume buttons on the side of the handset while transmitting or receiving a PTT call.
Answer a telephone call during a PTT transmission	Press the START key. PTT transmissions will be pre-empted by the telephone call.
Start a telephone call during a PTT transmission	Press the START key and dial the number. PTT transmissions will be pre-empted during the telephone call.
Turn off PTT	Change to a different profile (Silent and Vibrate disable PTT by default) or unsubscribe from all PTT channels.
Subscribe to additional PTT channels	Press Cfg to open the Config Menu and select Push-to-talk. Select Subscribed Channels and then select the channels you want to add. Subscribed channels are marked with an asterisk (*).